

F & J Prince Holdings Corporation

Guidelines for Participating via Remote Communication and Voting in Absentia in 2025 Annual Stockholders' Meeting of F&J Prince Holdings Corporation

The 2025 Annual Stockholders' Meeting (ASM) of F&J Prince Holdings Corporation (the "**Corporation**") is on June 27, 2025 at 2:30 PM and with a record date of April 14, 2025.

Consistent with SEC Memorandum Circular No. 06, Series of 2020, the Board of Directors of the Corporation has approved and authorized the stockholders to participate in the ASM via remote communication and to exercise their right to vote *in absentia*.

Registration

The stockholder must notify the Corporate Secretary of his/her intention to participate in the ASM via remote communication and exercise his/her right to vote *in absentia* by no later than June 19, 2025 by emailing at fjphco@gmail.com and by submitting therewith the following supporting documents/information:

a. For Individual Stockholders

1. Copy of valid government ID of stockholder/proxy
2. Stock certificate numbers
3. If appointing a proxy, copy of proxy form duly signed by stockholder (need *not* be notarized)
4. E-mail address and contact number of stockholder and proxy (if any)

b. For Multiple Stockholders or joint owners

1. Stock certificate number/s
2. Proof of authority of stockholder voting the shares signed by the other registered stockholders, for shares registered in the name of multiple stockholders (need not be notarized)
3. Copy of valid government IDs of all registered stockholders
4. Email-address and contact number of the authorized representative

c. For Corporate Stockholders

1. Secretary's Certification of Board resolution appointing and authorizing a proxy to participate in the ASM
2. Valid government ID of the authorized representative
3. Stock certificate number/s
4. E-mail address and contact number of the authorized representative

d. For Stockholders with Shares under broker account

1. Certification from the broker as to the number of shares owned by the stockholder
2. Valid government ID of stockholder
3. If appointing a proxy, copy of proxy form duly signed by stockholder (need *not* be notarized)
4. E-mail address and contact number of stockholder or proxy

Voting

The stockholders who have sent us their intention to participate in the ASM shall be notified via email of their log-in passwords for the zoom meeting. The stockholders can then cast their votes during the zoom meeting.

ASM Livestream

The stockholders who have the log-in passwords can participate in the ASM through zoom. Further instructions on how to access the live stream will also be posted at fjprince.com.

Open Forum

There will be an Open Forum during the meeting, where representatives of the Company may answer as many questions as time will allow. However, a stockholder may send their questions in advance by sending an email at fjphco@gmail.com on or before June 19, 2025.

The Company's Investor Relations Officer will answer questions received but not answered during the ASM by email.

Voting Procedures

a. Vote required

The affirmative vote of the stockholders representing or holding at least a majority of the issued and outstanding capital stock entitled to and represented at the Annual Stockholders' Meeting is required for the approval of the matters presented to the stockholders for decision. The election of Directors is by plurality of votes.

b. Method of voting

In all items for approval, each voting share of stock entitles its registered owner as of the Record Date to one vote. In light of the Regulations (as defined in Item 20), stockholders will only be allowed to vote by appointing the Chairman of the meeting as their proxy or electronically *in absentia*.

In case of the election of directors, each stockholder may vote such number of shares for as many persons as there are directors to be elected or he may cumulate the aforesaid shares and give one nominee as many votes as the number of directors to be elected multiplied by the number of his shares, or he may distribute them on the same principle among as many nominees as he shall see fit; provided that, the whole number of votes cast by him shall not exceed the number of shares owned by him multiplied by the total number of directors to be elected.

Proxies shall be in writing, signed, and filed by the stockholders in the form provided in this Information Statement, and shall be received by the Corporate Secretary at fjphco@gmail.com on or before June 19, 2025.

A stockholder may vote electronically *in absentia* using the online web address, fjphco@gmail.com subject to validation procedures. A stockholder voting electronically *in absentia* shall be deemed present for purposes of quorum.

All votes will be counted and tabulated by the Committee of Inspectors and Ballots of the Company and the results will be validated by an independent third party.

For any queries or concerns, please contact the office of the Corporate Secretary at (632) 8-892.7133 or via email at fjphco@gmail.com.